附件1：

西安工程大学

（单位或部门名称） 公务租赁车辆台账

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 序号 | 用车时间 | 起止地点 | 用车事由 | 用车人数 | 车辆类型 | 用车数量 | 运费(元) | 供车公司 | 备注 |
| 1 |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |
| … |  |  |  |  |  |  |  |  |  |
| … |  |  |  |  |  |  |  |  |  |